3 March 2014

To whom it may concern,

I am writing to recommend Ms. Kristen Hartman for a teaching position in your district. I had the opportunity to work with Ms. Hartman as her Cooperating Teacher during the Fall 2013 semester as she completed her practicum placement in a 3rd grade eMINTS classroom at York Elementary in the Springfield RXII School District. Ms. Hartman arrived early and assisted with planning and preparing for the day. She spent time each morning talking with students to build trusting respectful relationships. Ms. Hartman consistently showed initiative, enthusiasm, and dedication to creating meaningful learning opportunities for students.

Ms. Hartman's lesson planning and implementation revealed knowledge of content, a clear understanding for differentiated instruction/assessment, sensitivity to students' learning needs, and effective use of technology. Ms. Hartman was actively involved with guiding students to achieving intended learning goals. Students were given opportunities to learn with Ms. Hartman one-on-one, in small groups, and within whole group. Ms. Hartman used a variety of formal and informal assessments to provide feedback to students and guide her instruction. She engaged students by creating meaningful opportunities to apply learning across content areas.

In conclusion, Ms. Kristen Hartman would be an asset to your district as a classroom teacher. Her flexibility, initiative, ability to create and maintain positive relationships, and professionalism showed her readiness as a classroom teacher. I proudly recommend her for a teacher position.

Sincerely,

Caitlin Lash
3rd Grade eMINTS
York Elementary
Springfield Public Schools RXII District